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ER 77-1914

27 JUL 1977

MEMORANDUM FOR: Acting Deputy Director for Administration
Deputy Director for Intelligence
Deputy Director for Operations
Deputy Director for Science and Technology
Chairman, Executive Career Service Board

FROM : John F. Blake
Acting Deputy Director of
Central Intelligence

SUBJECT : Year-End Ceiling for FY 1977

1. (S) With the establishment of a revised ceiling for FY 1977 [redacted] we will still need to maintain controls over accessions to assure that we do not exceed ceiling. We do not expect that these will be burdensome. The Office of Personnel, after discussion with the Career Services, has prepared the attached projection of the gains and losses for the remainder of the Fiscal Year. The resultant projection for 30 September 1977 shows a modified spread among Directorates that we will use for planning purposes since it seems a fair reflection of current requirements within the revised ceiling.

2. (A/IUO) The EOD summary on the third page of the attachment provides a summary for you and the Office of Personnel of the allocation of new hires by Directorate and by month through September. It assumes a certain flow of separations that may or may not materialize. Accordingly, it should be modified each month to adjust for greater or lesser outflows or for factors that require a Directorate to adjust its monthly input flow. These modifications can be accomplished in consultation with the Office of Personnel. More substantial changes that affect the relative allocation of manpower among Directorates should be discussed with me.

3. (S) As you know, we will face a further reduction of ceiling during the next fiscal year and will be expected to meet respectively reduced ceiling for mid-year (March 1978) and year-end (September 1978). Projections that will assist in the allocation of the March 1978 ceiling will be prepared expeditiously.

John F. Blake

Attachment

cc: Comptroller

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